

**Watershed High School Board Minutes  
November 22, 2011**

**Board Members Present:**

Community: Jennie Ellingson

Parent: Mark Eilers

Teachers: Jason Kinsley, Linda Gavanda, Ingunn Henrikssen

Ex Offio Non-Voting: Paul M. Kinsley – Executive Director

**Board Members Absent:**

Community: Detra L. Wilson, Anita Kempf,

Parent: Sheri Hoesley, Amy Landers

Teacher: none

Ex Offio Non-Voting: Destiny D. Sparks – Director of Education

**Agenda:**

**1. Call to Order:**

Paul Kinsley opened the meeting at 4:41 p.m.

**2. Approval of previous minutes:**

Minutes need to be revised in the following ways: all minutes Gravanda changed to Gavanda; Jeanne to Jennie; 10/17 minutes to reflect “\$100 per pay period to \$125 per pay period.” Motion by J. Kinsley to approve revised minutes, Eilers seconded, no further discussion, motion passed unanimously.

**3. Approval of Agenda**

Motion by J. Kinsley to approved agenda, Eilers seconded, no further discussion, motion passed unanimously.

**4. Policy Additions**

P. Kinsley presented policy additions to comply with new State directive. Gavanda motioned for approval of policy additions, Eilers seconded; no further discussion, motion passed unanimously.

**5. Tax Lien Assitance**

P. Kinsley presented possibly to seeking tax lien assistance in regard to our outstanding tax debt. Group discussion centered on following a policy that cooperates with the IRS. J. Kinsley moved that we forego tax lien assistance at the present time, seconded by Eilers; no further discussion, motion passed unanimously.

**6. Cash Flow Projections**

P. Kinsley presented the option of spreading out his compensation for 11-12 over a 30-month period rather than a 12-month period. Discussion, but no resolution.

**7. Authorizer Update**

P. Kinsley informed board of Adler and IQS meetings. IQS is interested in possibly authorizing Watershed HS and will bring it to their board shortly for approval.

**8. Audit Update**

P. Kinsley presented an update on the current audit process. Previous records are spotty and disorganized.

**9. New Hire -- Merrilee Walburg**

J. Kinsley moved that the board approve the hiring of Merrilee Walburg as full-time Special Education teacher, Gavanda seconded; no discussion, vote passed unanimously. P. Kinsley also requested board approval to obtain part-time help during lunch service. J. Kinsley moved that we authorize P. Kinsley to obtain the part-time help, Eilers seconded; no discussion, motion approved unanimously.

**10. Committee formations and scheduling**

Chairs were selected for the four required committees: D. Sparks, Academic; J. Kinsley, Compliance; J. Ellingson, Governance; M. Eilers, Finance. I. Henrikssen was added to Academic and Compliance Committees. J. Ellingson was added to Governance Committee. No future dates for committee meetings were set.

**11. CIB Bridging Loan**

P. Kinsley discussed possibility of obtaining CIB bridging loan to cover short-fall on finances in spring.

**12. Calendar Change**

D. Sparks forwarded to the board the need to change the calendar to be in compliance with required state seat hours. J. Kinsley moved that the following days be added back into the academic calendar: January 3, March 16, April 6. Gavanda seconded. Yea: J. Kinsley, Gavanda, Ellingson, Eilers; Opposed: Henrikssen.

**13. Call for Adjournment**

Motion by Gavanda, seconded by J. Kinsley; no discussion, approved unanimously, 5:30 p.m.

Submitted by: Jason Kinsley, Board secretary