

## Parent Advisory Committee (PAC)

### Parent Advisory Committees:

“In order to increase the involvement of parents of children with disabilities in district policy making and decision making, school districts must have a special education advisory committee that is incorporated into the district’s special education system plan.”

MN Stat. 125A.24 (2005)

### Purposes:

- A. To advise the Watershed High School’s Board of Directors and the school administration about policies and decisions affecting children and youth with disabilities;
- B. To promote cooperation between the charter school and families in the education of children and youth with disabilities;
- C. To support and encourage involvement of families of learners in their school and educational programs;
- D. To promote an attitude of respect towards all learners and an appreciation of their unique differences.

### Membership:

- A. The PAC will consist of parents/guardians who represent Watershed High School and a variety of programs.
- B. The Director of Special Education or the Executive Director will act as the administrative liaison between the PAC and the Watershed High School Board and the teaching staff.
- C. This advisory committee may be established for individual districts or in cooperation with other charter districts; they may serve as a subgroup or an existing board, council, or committee.

### Terms and Duties

Committee members will commit to attend an established number of PAC meetings per year and to participate in occasional other Committee activities.

### Operating Procedures

- A. Each year, the PAC will choose a secretary to record the meetings.
- B. Recommendations of the PAC will be determined by a majority vote of the members present.
- C. Recommendations of the PAC will be in written form, kept on file with the PAC’s meeting notes by the secretary presented to appropriate source (i.e., the administration, the Board of Directors, teach staff, or other committees).
- D. The PAC will review and set goals annually; the number of members, frequency of meetings, and operation procedures are to be locally determined.
- E. The Director(s) will report back to the PAC of the responsiveness of appropriate source(s) to recommendations.

## Parent Advisory Committee (PAC) Information

Name of School: \_\_\_\_\_ Date: \_\_\_\_\_

### Parent Advisory Committee Chair:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address) (Apt. No.)

\_\_\_\_\_ (City) (State) (Zipcode)

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

### PAC Information:

- Total number of PAC members: \_\_\_\_\_
- Total number of PAC members who are parents/guardians of special education students: \_\_\_\_\_
- Number of PAC meetings held per year: \_\_\_\_\_
- Date of most recent PAC meeting: \_\_\_\_\_
- Was the PAC established solely for Watershed High School? If no, provide the name of the special education cooperative or education district it is established with:  
\_\_\_\_\_

### Please list the names of all current members of the Watershed High School PAC:

Parent Advisory Committee Member	Parent/Guardian of Special Education student?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
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	<input type="checkbox"/> Yes <input type="checkbox"/> No
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