



Watershed High School Board of Directors

Minutes

August 20th, 2019

4:00 PM CST

Watershed High School Administrative Offices

Board Member	Role	In-Person	Video Conference	Additional Attendees
Alan Stellpflug	Teacher Board Member	X		
Jason Kinsley	Treasurer Teacher Board Member	X		
Amie Garretson	Secretary Parent Board Member	X		
Donna Mosley	Board Chair Parent Board Member	X		
Destiny Sparks	Executive Director Ex-Officio	X		
Hayley Vetsch	Teacher Board Member	X		
Patrick Coyle	Community Board Member	n/a		

Agenda Item	Discussion/Decision(s)/Action Item(s):	Motion	Second	Vote Pass/Fail
1. Call to order a. Attendance				
2. Additions to Agenda				
3. Approval of Agenda	Accept as presented	AS	HV	P
4. Approval of July minutes	Move to approve Minutes	HV	AS	P
5. ADM	63.17 (no change over summer months)			
6. Student recruitment report	8.21.19: one intake; three intakes have already taken place; two are testing for placement and six more students are joining WHS.			

<p>7. Committee Report - Finance (Jason Kinsley)</p> <p>a. Payment register</p>	<ul style="list-style-type: none"> ▪ Beginning fiscal year. Waiting out final numbers. POPP invoice for \$679.28. This is the highest invoice expected; there was a delay on their part to cancel. ▪ Title 1: WHS to receive \$23,000.00. Money is received and wrapped into monthly funding. 	AS	AG	P
<p>8. Committee Report – Governance (Open)</p> <p>a. Staff Handbook Updates</p> <p>b. Student Handbook Updates</p>	<ul style="list-style-type: none"> ▪ Staff Handbook Updates: Expectations of Staff to attend weekly meetings during (student) Summer Break: Attendance and other staff meetings are held on a weekly basis; teachers are expected to attend; Director must be made aware of potentially missed meetings and other activities/duties (related to WHS), as needed. Presence is required over summer months. ▪ Student Handbook Updates: No changes 	AG	AS	P
<p>9. Committee Report - Academic (Jason Kinsley)</p> <p>a. Upcoming school events (not marketing or recruiting)</p> <p>b. Technology Report (Alan)</p>	<ul style="list-style-type: none"> ▪ 8.26.19 : Back to School night. Bus card purchases and registration for electives is available. ▪ Sept. 8-11, 2019: NWEA Testing dates. ▪ Enchanted Evening: More of a school-related event instead of a community based event. Held on a weekend. ▪ Molly McInnes is new Special Ed. hire. ▪ Technology: all new computers wiped down. 	Motion to approve new hire: AS	Second to motion : HV	P
<p>10. Committee Report - Compliance (Alan Stellpflug)</p>	n/a			
<p>11. Committee Report - Executive (Open)</p> <p>a.</p>	Jeana Amsler on Maternity Leave			
<p>12. Committee Report - Marketing & Fundraising (Open)</p> <p>a. Outreach opportunities (Amie)</p>	<ul style="list-style-type: none"> ▪ MACS is offering Fundraiser 101 to charter school members. ▪ Hayley Vetsch funded her Matching Funds for chairs in the classroom. Congratulations to Hayley (and her students)! 			
<p>13. Committee Report - Strategic Planning (Open)</p>	December 21, 2019 is the date set for Board's Strategic Planning session.			
<p>14. Upcoming events</p> <p>a.</p>	See above in #9			

<p>15. New Business</p> <p>a. Hennepin County Contract – Signature approval</p>	<p>ESSA (Every Student Succeeds Act) must have agreement with county for kids who are homeless/in a foster situation. Contract must be signed with Hennepin County. Alan Stelpflug: “We approve Destiny Sparks to sign the ESSA contract in regards to transportation.”</p>	AS	HV	P
<p>16. Adjournment</p>	<p>4:40 pm</p>	AS	HV	P