



Watershed High School Board of Directors

Minutes

February 19, 2019

4:00 PM CST

Watershed High School Administrative Offices

Board Member	Role	In-Person	Video Conference	Additional Attendees
Alan Stellpflug	Teacher Board Member	X		Paul Scanlon from Innovative Quality Schools @4:05pm
Jason Kinsley	Treasurer Teacher Board Member	X		
Amie Garretson	Secretary Parent Board Member	X		
Donna Mosley	Board Chair Parent Board Member	X		
Destiny Sparks	Executive Director Ex-Officio	X		
Hayley Vetsch	Teacher Board Member	X		
Patrick Coyle	Community Board Member	X		

Agenda Item	Discussion/Decision(s)/Action Item(s):	Motion	Second	Vote Pass/Fail
1. Call to order a. Attendance				
2. Additions to Agenda	Adding Technology Tech Support Budget for Employees Add to Finance			
3. Approval of Agenda		JS	HV	P
4. Approval of January Minutes	Remove "cut and paste" 2018-2017 July Board Packet as amended	JK	AS	P
5. ADM	63.41			
6. Student recruitment report	Continued intakes for this year. Four intakes last week and two this week. WHS is registered for Pride 2019.			

<p>7. Committee Report - Finance (Jason Kinsley)</p> <p>a. Payment register</p>	<p>a. \$78,252.32 Checking / \$17,516.59 Savings (Payment Register) *Above 20% of Operating Funds*</p> <p>Revising WHS budget (This will look like a bonus-everyone on staff received a raise.)</p> <p>-----</p> <p>Proposal to allocate \$5,000.00 to staff Tech Support Person each fiscal year.</p> <p>Move to approve allocation of \$5,000.00 to Staff Tech Support person each fiscal year.</p> <p>-----</p> <p>Destiny Sparks (DS): Per accountants:Transportation spending for one student is more that all students using bus cards. Money will be reimbursed at the end of the next fiscal year. (\$17,000.00 annually)</p> <p>-----</p> <p>\$950 expensed to the school for Medieval Feast</p> <p>Move to approve \$950.00 expenses paid for Medieval Feast costs</p>	JK	HV	P
		JK	AG	P
		JK	AS	P
<p>8. Committee Report – Governance (open)</p> <p>a. Review Policies</p>	<ul style="list-style-type: none"> By-Laws files: Jason Kinsley (JK) to combine AMENDED files to be re-examined and re-approved by Board. 			
<p>9. Committee Report - Academic (Jason Kinsley)</p> <p>a. Upcoming school events (not marketing or recruiting)</p> <p>b. Technology Report (Alan)</p>	<ul style="list-style-type: none"> Medieval Feast: 100 guests turned out for event; very successful affair. Congratulations to Hayley Vetsch and her J-Term students for an excellent production. J-Term has ended; MLK, JR. Service Day was well attended. <p>Third Quarter has begun. NWEA make-up and ACT testing are scheduled for tomorrow-February 20, 2019.</p>			

	<ul style="list-style-type: none"> • March 12, 2019 is ACT Test Day in the event of a “Snow Day”. (“Snow Day”=School closure due to weather.) • March 11-15 Planned Parenthood visiting/teaching about Sex.Ed. and Healthy Relationships for two hours of each school day. • March 14, 2019 Senior Project Turn-In • March 15, 2019 MIA (Afternoon all-school field trip) • April 12, 2019 “The Diary of Anne Frank” (All-school field trip) • April 23,24,25,26 Senior Projects presentations • Quarter 4 • May 4, 2019 All-School Prom- “Enchanted Forest” • May 13,14,15 Wolf Ridge Learning Experience • June 1 Graduation <p>-----</p> <ul style="list-style-type: none"> • B. Technology Report: • UPS power supply died last week and took down all routers in school (and church). Alan Stellpflug has routers back up and running. Thank you, Alan! • A request has been placed for a new, updated computer for Destiny Spark’s school usage. 			
<p>10. Committee Report - Compliance (Alan Stellpflug)</p>	<p>Alan Stellpflug is up for licensing.</p>			
<p>11. Committee Report - Executive (Open)</p> <p>a. Watershed High School has the capacity to manage all state reporting requirements. No notices of noncompliance have been received during the past 12 months.</p> <p>b. Watershed High School meets all criteria required in the MDE’s World’s Best Workforce.</p>	<p>a.Board acknowledges Statement A is true.</p> <p>b.Document compiled called “WBW” (World’s Best Workforce) can attest to the veracity of Statement B.</p>	<p>JK</p> <p>JK</p>	<p>AS</p> <p>AS</p>	<p>P</p> <p>P</p>

<p>c. Watershed High School conducts and annual follow-up survey of all students who either left the school to attend high school elsewhere or have graduated from the school.</p> <p>d. Staff assignments align with areas of licensure. No variances have been requested from the MDE this year.</p> <p>e. A system of transportation is in place and meets all criteria as described in Minnesota Statute 124E;15. Transportation information is published on the school website.</p> <p>f. Watershed High School conducts an annual survey of parent satisfaction as a means of determining the effectiveness of the transportation system.</p>	<p>c. WHS sent out mailing batch to former students of past two years . The next email batch will be sent out and look at students from the past two years leaving and send out a second mailing. This document is to be included in the Report.</p> <p>d. Dean of Students, Jason Kinsley, attests to the veracity of this statement D.</p> <p>e. Dean of Students, Jason Kinsley, attests through the use of MTC bus cards and Special Ed. services the veracity of Statement E.</p> <p>f. The annual survey of Watershed High School’s transportation system was sent out to parents on Thursday, February 14, 2019.</p>	<p>JK</p> <p>JK</p> <p>JK</p> <p>JK</p>	<p>HV</p> <p>AG</p> <p>HV</p> <p>AG</p>	<p>P</p> <p>P</p> <p>P</p> <p>P</p>
<p>12. Committee Report - Marketing & Fundraising (Open)</p> <p>a. Outreach opportunities (Amie)</p>	<p>• Whiskey on Ice will be held on Saturday, April 20, 2019. WHS has been named sole beneficiary of the event’s silent auction.</p>			
<p>13. Committee Report - Strategic Planning (Open)</p>	<p>N/A</p>			
<p>14. Upcoming events</p> <p>a.</p>	<p>N/A</p>			
<p>15. New Business</p> <p>a.</p>	<p>N/A</p>			
<p>16. Adjournment</p>	<p>4:58pm</p>	<p>AS</p>	<p>AG</p>	<p>P</p>